

# BLDG 2011 CONTRACT ADMINISTRATION

**Credit Points** 10

**Legacy Code** 301224

**Coordinator** Krisanthi Seneviratne ([https://directory.westernsydney.edu.au/search/name/Krisanthi Seneviratne/](https://directory.westernsydney.edu.au/search/name/Krisanthi%20Seneviratne/))

**Description** This subject presents the principles of construction contracts and how the contracts are managed in a construction contract at an introductory level. Key project parties, project life cycle, procurement approaches, payment contracts and contract documents are also introduced. Students will complete a range of tutorials and assessments that aim to build understanding of the administration of a contract while further developing the communication skills and basic ability to read, review and interpret contract

**School** Eng, Design & Built Env

**Discipline** Building Construction Management

**Student Contribution Band** HECS Band 2 10cp

Check your fees via the Fees ([https://www.westernsydney.edu.au/currentstudents/current\\_students/fees/](https://www.westernsydney.edu.au/currentstudents/current_students/fees/)) page.

**Level** Undergraduate Level 2 subject

**Incompatible Subjects** GEOM 2002 Quantity Surveying 2

## Learning Outcomes

On successful completion of this subject, students should be able to:

1. Identify key project parties, their role and project life cycle, key procurement approaches and payment contracts
2. Recognise the principles of contract law, standard forms of construction contracts and key contract documents
3. Appraise construction bonds and insurances
4. Review progress claims and contractual procedure
5. Appraise subcontract arrangements

## Subject Content

1. Construction project parties and project life cycle
2. Key procurement approaches and types of payment contracts
3. Standard forms of construction contracts, AS4000 – 1997 and Contract Documents
4. Construction bonds and insurances
5. Key content of a progress claim and progress claim procedure
6. Introduction to variations and loss and expense claims
7. Subcontract arrangements and contractual procedure

## Assessment

The following table summarises the standard assessment tasks for this subject. Please note this is a guide only. Assessment tasks are regularly updated, where there is a difference your Learning Guide takes precedence.

Type	Length	Percent	Threshold	Individual/ Group Task	Mandatory
Quiz	30 minutes	20	N	Individual	N
Report	2,000 words	40	N	Individual	Y
Professional Task	2,000 words	40	N	Individual	Y

Teaching Periods

## Spring (2025) Penrith (Kingswood)

**On-site**

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View timetable ([https://classregistration.westernsydney.edu.au/odd/timetable/?subject\\_code=BLDG2011\\_25-SPR\\_KW\\_1#subjects](https://classregistration.westernsydney.edu.au/odd/timetable/?subject_code=BLDG2011_25-SPR_KW_1#subjects))

## Parramatta - Victoria Rd

**On-site**

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