

# BLDG 1019 CONSTRUCTION SITE ADMINISTRATION (WSTC)

**Credit Points** 10

**Coordinator** Ramin Ebadi ([https://directory.westernsydney.edu.au/search/name/Ramin Ebadi/](https://directory.westernsydney.edu.au/search/name/Ramin%20Ebadi/))

**Description** This subject delves into the roles and challenges confronting professionals in construction site management and administration. Through the lens of real-world case studies and project scenarios, students gain an introductory understanding of the diverse responsibilities involved in construction management and site administration. The subject features a specialised task focused on research and problem-solving, targeting sustainability challenges in the construction industry. Alongside developing fundamental research and communication skills, the subject places a strong emphasis on academic and business literacy. Skills in project management and teamwork are also cultivated, preparing students for future academic pursuits and professional engagements in construction site administration and beyond.

**School** Eng, Design & Built Env

**Discipline** Building Construction Management

**Student Contribution Band** HECS Band 2 10cp

Check your fees via the Fees ([https://www.westernsydney.edu.au/currentstudents/current\\_students/fees/](https://www.westernsydney.edu.au/currentstudents/current_students/fees/)) page.

**Level** Undergraduate Level 1 subject

## Restrictions

Students must be enrolled in an existing Destination College Diploma program listed below:

- 7188 Diploma in Culture, Society and Justice
- 7189 Diploma in Health Science
- 7190 Diploma in Business
- 7191 Diploma in Information and Communication Technologies
- 7192 Diploma in Building Design and Construction
- 7193 Diploma in Engineering Studies
- 7194 Diploma in Creative Industries and Communications
- 7195 Diploma in Arts
- 7196 Diploma in Science
- 7197 Diploma in Education Studies

## Learning Outcomes

After successful completion of this subject, students will be able to:

1. Identify and reflect on the diverse roles and responsibilities inherent in construction site management and administration.
2. Employ information literacy skills to investigate and evaluate construction issues, considering alternative approaches.
3. Advocate for innovative and sustainable solutions to real-world construction problems based on sound reasoning and evidence.
4. Demonstrate proficiency in academic business literacy skills, as well as effectively communicate research outcomes clearly and professionally in visual and verbal presentations.

5. Plan, manage, and actively participate in team-based project, focusing on effective collaboration and project management.

## Subject Content

- Communication skills: written, visual and verbal presentations AND academic and business literacy and research skills
- Roles and responsibilities of construction professionals AND industry case studies
- Problem solving, AND critical thinking AND sustainable innovative approaches
- Time management and project management

## Assessment

The following table summarises the standard assessment tasks for this subject. Please note this is a guide only. Assessment tasks are regularly updated, where there is a difference your Learning Guide takes precedence.

Type	Length	Percent	Threshold	Individual/ Group Task	Mandatory
Portfolio	500 words	20	N	Individual	N
Portfolio	1000 words per person	30	N	Group	N
Quiz	1 hour	20	N	Individual	N
Viva Voce	10 minutes	30	N	Individual	N

Teaching Periods

## Autumn Block 3 (2025)

### Penrith (Kingswood)

#### On-site

**Subject Contact** Ramin Ebadi ([https://directory.westernsydney.edu.au/search/name/Ramin Ebadi/](https://directory.westernsydney.edu.au/search/name/Ramin%20Ebadi/))

View timetable ([https://classregistration.westernsydney.edu.au/odd/timetable/?subject\\_code=BLDG1019\\_25-AB3\\_KW\\_1#subjects](https://classregistration.westernsydney.edu.au/odd/timetable/?subject_code=BLDG1019_25-AB3_KW_1#subjects))

## Spring Block 3 (2025)

### Penrith (Kingswood)

#### On-site

**Subject Contact** Ramin Ebadi ([https://directory.westernsydney.edu.au/search/name/Ramin Ebadi/](https://directory.westernsydney.edu.au/search/name/Ramin%20Ebadi/))

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